**LETTER OF INTENT for NEW CHARTER SCHOOLS**

* *Student Achievement Minnesota requires developing groups to submit a signed and dated Letter of Intent, which must be received by Student Achievement Minnesota no later than the November 1st immediately preceding the application due date (identified on the website), and which must contain all of the following information. Student Achievement Minnesota uses this information to schedule sufficient Expert Reviewers.*
* *Applicants do need not use this specific form; Student Achievement Minnesota provides this form for convenience purposes.*
* *Incomplete Letters of Intent (Letters of Intent which do not include all requested information), or Letters of Intent received after November 1st, render the developing group ineligible to submit an application for the next application due date, and Student Achievement Minnesota will not consider any such applications.*
* *Scan and email Letter of Intent to:* [director@samnllc.org](mailto:director@samnllc.org)  *Student Achievement Minnesota will acknowledge receipt within five business days.*

**\*\*\*\*Letters of Intent Must Contain the Following Information: \*\*\*\***

**DATE**:

**NAME OF SCHOOL**:

**GRADES TO BE SERVED BY THE SCHOOL**:

**[Name of School] INTENDS TO SUBMIT AN APPLICATION TO STUDENT ACHIEVEMENT MINNESOTA NO LATER THAN [insert date / the next application due date]**

**CONTACT INFORMATION FOR SCHOOL’S PRIMARY CONTACT**:

**Name**:

**Address**:

**Phone**:

**Email**:

**Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scan and Email to: [director@samnllc.org](mailto:director@samnllc.org)

Student Achievement Minnesota will acknowledge receipt of a Letter of Intent within five business days.